



JUNIOR ACCOUNTANT

FINANCE

Essential requirements:

- Bachelor's Degree in Finance: Accounting studies;
- Organizational skills, attention to details, good social and communication skills;
- Ethical behavior and confidentiality;
- Experience in an accounting department would be a plus (internship, practice program)
- Good skills in Microsoft Office (Excel, etc.);
- English language – medium.

Main Duties and Responsibilities:

- Receives and verifies invoices for goods received;
- Verifies that transactions comply with financial policies and procedures;
- Prepares invoices in SAP;
- Process reports after data entry – supplier's statement and other reports;
- Analyzes the data of goods receipts without invoice in SAP.

Send your application to cariere.iasi@phinia.com